Roosevelt Theatre Company

Student Production Team Show Contract

*All Company members involved in the show must read each agreement carefully. Finally sign the contract, signifying your understanding and agreement to its contents and consequences. A parent/guardian of the Artist is required to read and sign.*

This Agreement, effective as of­­­­ November 13, 2024, is made by and between The Roosevelt Theatre Company and Roosevelt School of the Arts (Producer) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Artist), with respect to the Artist’s agreement to serve the production in the role/position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the production of the project currently entitled She Loves Me (The Project). This Agreement is terminated on the day following completion of Strike, date to be determined by the Producer.

**ARTIST’S SERVICES:** Artist shall render all services customarily rendered by Artists involved in stage productions with Producer’s reasonable instructions. Photography shall be exclusive and rendered consecutively until the completion thereof.

**CREDIT:** Provided Artist is not in breach of this Agreement; Artist shall receive a credit in the playbill both printed and digital in the following form:

Artist name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role/Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Production Team Contract Agreements**

“Student Production Team” is defined by, but not limited to, the following positions: Director, Assistant Director, Stage Manager, Assistant Stage Manager, Dramaturg, Crew Leads (Costume, Lights, Sound, Set, Props, House, Wigs/Hair/Makeup). We reserve the right to **not** offer certain Student Production Team positions for any reason on any project.

The Artist agrees to work on the Student Production Team for the Production in the agreed upon capacity. The Artist understands that their position can be removed or altered for any reason, including, but not limited to, breach of this contract and/or breach of RHS behavior policies. The Producer hereby reserves the right to replace a Student Production Team member with another student or an adult.

Artist hereby agrees to perform all duties related to their position on the Student Production Team as outlined by their Advisor and/or the Handbook. Duties are not limited to items provided by the Advisor and/or Handbook. The Producer reserves the right to add to or eliminate responsibilities for any reason. The Artist agrees to perform their Student Production Team role training under the supervision and leadership of an adult professional in the Theatre Industry. The Artist will treat all professionals and individuals working on the Production with respect and dignity.

The Producer agrees to hire Theatre professionals (as availability allows) as Advisors/Mentors for training of Student Production Teams.

The Artist understands and agrees there is no guarantee and/or expectation of the Producer to meet any or all the Artist’s visions, concepts, ideas, notes, feedback, and/or any agreements. The Artist understands **ALL** final decisions, including but not limited to, casting and design, will lie with the Producer. The Artist agrees that all decisions are made with what is in the best interest of the Show, Company, School, Production, and learning environment. The Artist agrees to support all final decisions and encourage the cast and crew to do so as well. The Artist will not disparage or demean the Producer and/or decisions made either verbally, digitally, or in any other capacity.

*Confidentiality Policy:* The Artist agrees not to share, repeat, or speak about anything said, agreed upon or discussed in any production meeting, casting meeting, informal meeting with anyone from the Student Production Team, Advisors and/or Producer. If it is determined that a Student Production Team member broke this confidentiality, they can be removed from the team and the show immediately.

The Artist understands there is no expectation of their presence and/or influence at any/all meetings related to the show. The Artist understands some decisions must be made and they can/will be informed of decisions/results later.

The Artist understands there are due dates for all designs, assignments, agreements, and/or other needs for the show and agrees to do all they can to meet those due dates. The Artist understands and agrees that all work must be completed in the timeline agreed upon by the Production Team.

The Artist agrees that once they accept this position on the Student Production Team, they are required to **FINISH** their contract through to the end. If the Artist quits the Student Production Team of their own choice and volition, they understand their position in the Company may be in jeopardy and they will not have the opportunity to work on another Student Production Team in this Company. The Producer reserves the right to not dismiss the Artist if the Artist must leave the Production for a reasonable cause.

**Show Contract Agreements**

Artist hereby acknowledges that all the results and proceeds of Artist’s services produced for the Project are owned by the Producer. Producer shall have the right to use Artist’s name and likeness with respect to distribution and exploitation of the Project. Producer may make such use of the Project and distribution of the Project as Producer, in its sole discretion, shall deem appropriate.

Artist hereby irrevocably grants, sells, assigns to Producer, its successors, and assigns, all of Artist’s rights, title and interest of any kind and nature, in and to the Project, including without limitation, all copyrights in connection therewith and all tangible and intangible properties with respect to the Project in perpetuity, whether in existence now or as may come into existence in the future.

Artists hereby grant the Producer ownership over Artist’s appearance and agree to not make any changes to their appearance during this contract without prior approval by the Producer.

*Eligibility Requirement:* The Artist agrees to maintain RSA eligibility for participation in all aspects of the Project. RSA eligibility requirements are as follows: 1. 2.0 GPA or above 2. No more than one “F” in any semester, 3. 95% Attendance rate, 20% or less tardies 4. Good Behavior. The Producer reserves the right to run grades at any time throughout the Project’s schedule. The Artist understands if they are ever in non-compliance with this policy, they will be dismissed from the show immediately and not admitted back until the Artist is back in Good Standing according to RHS policies.

*Attendance Policy:* The Artist understands and agrees to the Attendance requirement for the production. The Artist is required at all Tech rehearsals and performance dates. No conflicts will be honored during the last four weeks of the rehearsal schedule and any performance dates. If the Artist misses a performance date, they are removed from the show and will not be allowed to come back. The Artist also understands their participation in future Projects with the Company could be in jeopardy. If the Artist provides a doctor’s note, the Producers reserve the right to return them to their position, but there will be no guarantees. If the Artist completes the Conflicts form by the due date, the Producer agrees to honor all reasonable conflict requests but reserves the right to deny based on the needs of the show.

*Integrity Clause:* The Artist agrees to maintain an integrity clause throughout their work with the Project. The Artist will not steal from the Company. The Artist will not insult or degrade the Project, decisions made for the Project or Company, the Company, the Advisors, or any member of the Company either verbally or in writing or on social media. The Artist will always maintain a professional demeanor. The Artist agrees and understands that they may be on their own without eyes on them and agrees to be honest and on task. The Artist understands no physical contact is permitted unless under the direction of the Intimacy Advisor, exceptions can be general blocking touch such as shoulder touch or hand shaking.

*Contact Requirement:* The Artist is required to contact their Stage Managers prior to all absences. It is the Artist’s responsibility to obtain all phone numbers and contact information.

*Conflicts Policy:* The Artist agrees to complete the conflicts google form by the due date. The Artist understands if they do NOT complete the form, no conflicts will be honored. All conflicts on the google form are simply alerts, NOT approval. The Artist must still obtain approval for each conflict from the Director and Advisor.

*Company Spaces Policy*: The Artist agrees to respect all rooms, areas, storage spaces, and properties owned by the Company. This includes not touching any item that does not belong to the Artist for any reason. The Artist agrees to do what they are asked the first time. The Artist agrees not to allow any non-Company member into our spaces.

*Understudy Policy:* The Producer will cast understudies for all shows. The Artist who is cast in an understudy role agrees to do all the work and memorization required and meet all due dates. There will be no guarantee of an Understudy performance. If an Understudy performance is planned, that performance will be the matinee of the second weekend on Saturday. Understudies will be required to have a test run prior to receiving approval for an Understudy show. The Producer reserves the right to deny an Understudy a performance for any reason, up to and including not being prepared.

The Artist agrees to all decisions made by the Advisor and Producer and understands every decision made is in the best interest of the Company, the show, and the program.

The Artist understands they must continue to earn their part or role in the production. The Artist understands they are **NOT** guaranteed any performances. The Artist can be removed from any role, position, or responsibility by the Advisor or Producer.

The Producer reserves the right to remove any Artist from the Project **AT ANY TIME** for violating the rules herein and agreed upon. The Producer reserves the right to include Roosevelt High School discipline policies.

Artist/Student Signature below Date

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Parent/Guardian of Artist/Student Signature below Date

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